

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
January 27, 2025

The Clearcreek Township Trustees met in regular session at 10:30 a.m. with the following members present: Mr. Muterspaw and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Mr. Wade asked Lori Stanley to come forward. Mr. Wade administered the Oath of Office as a part-time Administrative/Human Resources Clerk. The Board and audience congratulated Ms. Stanley.

Mr. Wade asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Wade called for Public Comment. No comments were noted.

Mr. Wade read Resolution 5568 – A Resolution certifying the changes to Clearcreek Township’s Road Mileage during calendar year 2024 and dispensing with the second reading. Mr. Clark, Township Administrator, noted that the Township was responsible for 98.282 road miles. Mr. Wade noted that he was talking with Warren County Engineer Kurt Weber about Auteur Estates and the associated issues with the streets in that development. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Wade-yea.

Mr. Wade read Resolution 5569 – A Resolution authorizing the Township Administrator to execute a contract with the Warren County Engineer for the 2025 Warren County Resurfacing and Striping Project and dispensing with the second reading. Mr. Clark asked the Board for the authority to bid the 2025 resurfacing and striping program with the County Engineer’s Office. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Wade-yea.

Mr. Jones, Road Superintendent, noted that the Township’s newest truck would be on display at the Ohio Township Association conference trade show.

Mr. Wade read Resolution 5570 – A Resolution authorizing the Township Administrator to incur obligations greater than \$10,000 on behalf of the Township and dispensing with the second reading. The items being purchased are:

- A. Kubota skid steer from Zimmer Tractor (includes trade-in of disposed skid steer) at a net cost of \$40,982.04.
- B. Lexipol fire procedures software including policy manuals and daily training bulletins at a cost of \$11,588.27.

Mr. Wade noted that he had spoken with Mr. Jones about the trade-in value of the surplus skid steer and was satisfied with the value of the trade-in. Mr. Wade asked for a motion to approve the

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Resolution. Mr. Muterspaw so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Wade-yea.

Mr. Wade read Resolution 5571 – A Resolution declaring personal property as surplus and approving an internet auction, direct sale, donation, disposal, or destruction of said personal property and dispensing with the second reading. Mr. Agenbroad, Fire Chief, noted that the items being declared surplus are five Lucas Chest Compression Systems that will be used as trade-ins for new models being purchased. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Wade-yea.

Chief Agenbroad asked the Board to make a conditional offer of probationary employment to Firefighter/Paramedic Dylan Stickney at Step 3, \$27.88 per hour, pursuant to the collective bargaining agreement. Chief Agenbroad noted that the time needed to make the appointment in this instance had been streamlined down to thirty-three days with improvements made by Assistant Fire Chief Cox and Human Resource Manager Tischler. Mr. Wade asked for a motion to approve the appointment. Mr. Muterspaw so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Wade-yea.

Mr. Terrill, Police Chief, asked the Board to conduct a parallel hiring process to find a candidate to appoint as an Administrative Police Specialist or a Police Clerk to replace the full-time Police Clerk who has resigned. Chief Terrill gave a short explanation for the dual application paths. Mr. Wade asked for a motion to post the positions as requested. Mr. Muterspaw so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Wade-yea.

Mr. Wade asked for a motion to approve the Consent Agenda. Mr. Muterspaw moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Regular Minutes – January 13, 2025, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Accept the resignation of employment of Firefighter/Paramedic Michael Toothman effective January 31, 2025.
- 4 Accept the resignation of employment of Police Clerk Savannah Highley effective February 7, 2025.
- 5 Appoint the Township’s 2025 representatives and alternates to the Warren County Regional Planning Commission effective April 1, 2025, as presented.

Mr. Wade seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea; and Mr. Wade-yea.

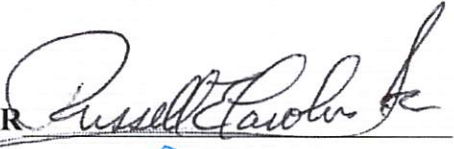

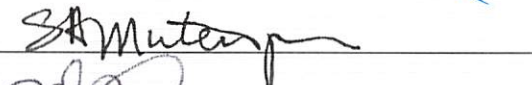
Mr. Clark, updated the Board on information being gathered for the proposed noise resolution.

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Mr. Clark asked the Board to make a motion to approve the Waste Management settlement of \$1,500. Mr. Wade asked for a motion to approve the settlement offer of \$1,500 to Waste Management. Mr. Muterspaw so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Wade-yea.

Chief Agenbroad noted that a national reporting agency Cardiac Arrest Registry to Enhance Survival (CARES) for cardiac incident survival rates ranged from 10.2% to 24.2% with the Township rate being 25.9%. Chief Agenbroad noted that Lieutenant Kahn and Assistant Chief Buehler helped with the report. Chief Agenbroad also noted the help of our police and the entire community in helping increase survivability in cardiac incidents. Mr. Wade congratulated Chief Agenbroad.

With no further business, Mr. Wade asked for a motion to adjourn the Regular Meeting at 10:47 a.m. Mr. Muterspaw so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; and Mr. Wade-yea.

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